

Cleaning Team (3 people)

One person will be designated as the Cleaning Team Coordinator

Gloves must be worn at all times.

Before Mass

Team members will check-in with Coordinator and get assignments.

Check all sanitizer containers, fill if necessary, disinfect.

Check sanitizer stations at front doors (once we get them)

Check sanitizer and soap dispenser in the restroom.

Make sure all garbage cans have been placed.

Check cleaning supplies and make sure everything is ready to use.

After Mass

Empty all garbage cans. Spray with disinfectant and put in new garbage bags.
Place the cans from the exit and entrance doors and check-in station in storage room.
Leave the garbage cans outside the restroom and storage room

Disinfect:

all pews and kneelers (top and bottom) where people sit. Leave kneelers up.
Presider and priests' chairs (Get blue sanitizer bottle from Cathy to use on upholstery. Return bottle to Cathy when finished)
Music stand at presider's chair
Table next to presider's chair

Disinfect all door handles and handrails (outside and sanctuary).

Check restroom, spray with disinfectant, remove garbage.

Disinfect any items left outside storage room and put away:
(thermometers will be disinfected by Carrie Schaefer)
take all garbage to garbage bin.