

***Saint Theresa Catholic School***  
***Oakland, California***

St. Theresa School is a TK through 8<sup>th</sup> grade parish school located in the city of Oakland in Alameda County serving the cities of Oakland and Piedmont. St. Theresa School is fully accredited by WCEA/WASC, enrolls 210 students with a maximum capacity of 280 students, and has a professional staff of 25. In addition to offering extended care in the morning and afternoon, the school also has a full Music, Spanish, Technology, P.E., and Resource personnel for all grades. In addition, the school benefits from both a fully equipped library and computer lab.

Candidates for principal must be active practicing Catholics, possess a California Teaching Credential and a California Administrative Credential, or be enrolled in an Administrative Credential Program, as well as at least five years experience in Catholic educational teaching or administration. The candidate must be able to provide spiritual, administrative, financial, and educational leadership for the school, and able to assume responsibility for day-to-day administration. The school serves a community whose demographics are changing and is reflective of the diversity found in the Bay Area.

The successful candidate is expected to be an active member of the parish staff. Excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic Identity, and rigorous academic program are a must. St. Theresa School has supportive clergy, faculty, staff, parents and School Board and Parent Club members. Continuing to unify parish and school communities are a stated goal for any future administrator.

Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short-Term Disability Insurance, and Retirement.

**Send Letter of Intent and Application by February 15, 2021 to:**

**Gloria Espinoza at [gespinoza@oakdiocese.org](mailto:gespinoza@oakdiocese.org) or mail to:**

Department of Human Resources  
Diocese of Oakland  
2121 Harrison Street, Suite 100  
Oakland, CA 94612